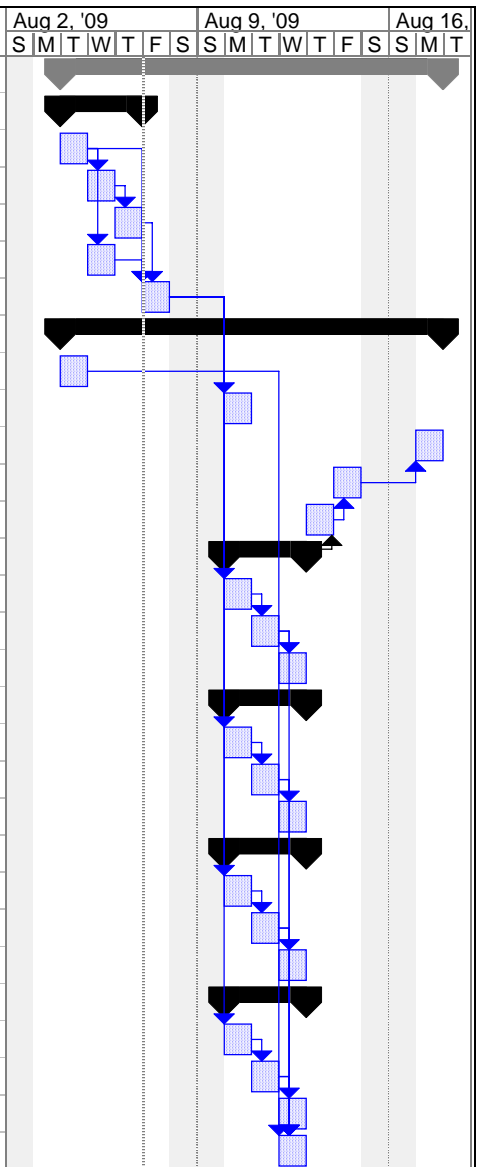


ID	Task Name	Work	Start	Finish	Predecessors	Successors	Aug 2, '09					Aug 9, '09					Aug 16, '09			
							S	M	T	W	T	F	S	S	M	T	W	T	F	S
0	<b>Ben's Retirement Party</b>	<b>36.5 hrs</b>	<b>Tue 8/4/09</b>	<b>Mon 8/17/09</b>																
1	<b>Project Management</b>	<b>10 hrs</b>	<b>Tue 8/4/09</b>	<b>Thu 8/6/09</b>																
2	Create Charter	2 hrs	Tue 8/4/09	Tue 8/4/09		3,5,6														
3	Conduct Risk Sessions	4 hrs	Wed 8/5/09	Wed 8/5/09	2	4														
4	Create Risk Plan	2 hrs	Thu 8/6/09	Thu 8/6/09	3	6														
5	Create Communications Plan	2 hrs	Wed 8/5/09	Wed 8/5/09	2	6														
6	Determine Date and Time	0.5 hrs	Fri 8/7/09	Fri 8/7/09	2,4,5	9,14,18,22,26														
7	<b>Guests</b>	<b>7 hrs</b>	<b>Tue 8/4/09</b>	<b>Mon 8/17/09</b>																
8	Identify Attendees	1 hr	Tue 8/4/09	Tue 8/4/09		29														
9	Create Invitations	2 hrs	Mon 8/10/09	Mon 8/10/09	6															
10	Send Invitations	1 hr	Mon 8/17/09	Mon 8/17/09	11															
11	Track RSVP	3 hrs	Fri 8/14/09	Fri 8/14/09	12	10														
12	Get final list	0 hrs	Thu 8/13/09	Thu 8/13/09	13	11														
13	<b>Location</b>	<b>1 hr</b>	<b>Mon 8/10/09</b>	<b>Wed 8/12/09</b>		<b>12</b>														
14	Research Locations	0 hrs	Mon 8/10/09	Mon 8/10/09	6	15														
15	Prepare Recommendation	1 hr	Tue 8/11/09	Tue 8/11/09	14	16,29														
16	Sign Location Contract	0 hrs	Wed 8/12/09	Wed 8/12/09	15															
17	<b>Entertainment</b>	<b>6 hrs</b>	<b>Mon 8/10/09</b>	<b>Wed 8/12/09</b>																
18	Interview DJs	4 hrs	Mon 8/10/09	Mon 8/10/09	6	19														
19	Prepare Recommendation	1 hr	Tue 8/11/09	Tue 8/11/09	18	20,29														
20	Sign DJ contract	1 hr	Wed 8/12/09	Wed 8/12/09	19															
21	<b>Decoration</b>	<b>5 hrs</b>	<b>Mon 8/10/09</b>	<b>Wed 8/12/09</b>																
22	Interview Florists	3 hrs	Mon 8/10/09	Mon 8/10/09	6	23														
23	Prepare Recommendation	1 hr	Tue 8/11/09	Tue 8/11/09	22	24,29														
24	Sign Florist Contract	1 hr	Wed 8/12/09	Wed 8/12/09	23															
25	<b>Food and Beverages</b>	<b>5 hrs</b>	<b>Mon 8/10/09</b>	<b>Wed 8/12/09</b>																
26	Interview Caterers	3 hrs	Mon 8/10/09	Mon 8/10/09	6	27														
27	Prepare Recommendation	1 hr	Tue 8/11/09	Tue 8/11/09	26	28,29														
28	Sign Caterer Contract	1 hr	Wed 8/12/09	Wed 8/12/09	27															
29	Approval from management and Ben	2 hrs	Wed 8/12/09	Wed 8/12/09	15,19,23,27,8															



Project: Ben's Retirement Party Date: Fri 8/7/09	Task		Milestone		External Tasks	
	Split		Summary		External Milestone	
	Progress		Project Summary		Deadline	