

CONTROLLING LITIGATION SUPPORT COSTS

Proven Strategies for Cost Control

Today's Speakers

- Moderator:

- Browning Marean, DLA Piper

- Panelists:

- Tom Barce, Fulbright & Jaworski LLP

- Julie Brown, Vorys, Sater, Seymour & Pease LLP

- Laura Kibbe , Epiq Systems

Dynamic Landscape for Cost Control

- Lean
- Profitable
- Competitive
- Innovative
- Strategic
- Service Oriented



Areas of Influence

- Department Costs
- Client Billing
- eDiscovery Expenses



Road to Achievement

- Research
- Report
- Recover
- Revise



Department Costs

□ Evaluate & Report

- Utilization
- Overtime
- Net Revenue

□ Manage

- Staff Capacity
- Non-Billable Activity
- Time Entries

□ Build & Improve

- Professional Development
- Documented Processes
- Quality Assurance

□ Public Relations

- Define Services
- Empower Legal Teams
- Progress Reports

Client Billing

- Develop Alternative Fee Arrangements
- Provide Month End Case Activity Reports
- Report Budget to Actual Expenses
- Monitor Write Offs
- Review Actual Realization



eDiscovery

- Evaluate Case Profile
- Manage Process
 - ▣ Collection sets the stage
 - ▣ Key opportunity in culling, filtering & analysis
 - ▣ Efficiency in review
- Leverage Vendor Services
- Influence Case Strategy
- Monitor Vendor Invoices

